



Jocelyn Davies AM
Chair of the Finance Committee
National Assembly of Wales
Tŷ Hywel
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18 February 2015

Dear Jocelyn

Thank you for your letter of 5 February 2015 about the Commission's Supplementary Budget 2014-15.

You asked for a breakdown of the additional income that is expected to be raised. This is set out in Table 1.

Table 1

Income Stream	Description	Original Budget Estimate for 2014-15 £000's	Revised Estimate for 2014-15 £000's
Secondments	Income received in respect of employees undertaking secondments to other organisations	£0	£173
Rent	Charged to organisations occupying space on the Commission Estate	£90	£76
Assembly Shop	Income generated from Senedd shop sales and other miscellaneous income such as sale of equipment	£15	£32
Car Parking	Income generated from staff charges for use of the car parking facilities	£100	£91
Other	Contingency for other income	£45	£28
Total		£250	£400

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Croesewir gohebiaeth yn y Gymraeg a'r Saesneg/We welcome correspondence in both English and Welsh

The increase of £150k to £400k is necessary in order to manage the 2014-15 position and provide a small contingency for any upward variation to the forecast.

Car Parking Analysis

In regards to your specific query about car parking, the projected income for the current financial year compared with previous financial years is shown in Table 2.

Table 2

Year	Expenditure	Income	Net Cost	% of cost recovered via charges
2011-12	98,556	84,405	14,151	85.64%
2012-13	115,109	85,976	29,133	74.69%
2013-14	103,404	88,968	14,437	86.04%
2014-15 (forecast as at January 2015)	98,334	91,300	7,034	92.84%

The approved budget for 2014-15 stated that the costs of car parking were expected to be £120k. However, due to careful management of the car parking facilities, costs have decreased compared to previous years. In addition, a change to the classification of car park costs has meant that the Commission is now able to reclaim VAT on the costs we pay to the external parking company which has reduced costs further.

Revenue and Capital Movement

As part of our regular work, we liaise with colleagues in Welsh Government to ensure there is transparency and clarity concerning any budget changes the Commission is proposing. As our budget is such a small proportion of the total budget managed by Welsh Government, our proposed changes rarely have any impact on the Welsh Government. We provide regular information in advance to help with the Government's planning process and to mitigate the risk of any unexpected budget impact. I can therefore confirm that there have been discussions with Welsh Government officials about the Commission's Supplementary Budget proposals.

I note your request for the pension information and I shall ensure this is forwarded to you as soon as possible after 31 March 2015.

I hope this explanation is sufficient to answer your queries, please do not hesitate to ask if you require any further information.

Yours sincerely

A handwritten signature in black ink, reading 'Claire Clancy'. The signature is written in a cursive style with a large initial 'C'.

Claire Clancy

Prif Weithredwr a Chlerc/Chief Executive and Clerk

Cynulliad Cenedlaethol Cymru/National Assembly for Wales